



TE OMANGA HOSPICE POSITION DESCRIPTION GPEP TRAINEE / REGISTRAR PALLIATIVE MEDICINE

ROLE TITLE	GPEP Trainee / Registrar Palliative Medicine – (fixed term 6 months FTE)
REPORTS TO	Te Omanga Hospice Medical Director, Registrar Training Supervisors
COLLABORATIVE RELATIONSHIPS	Palliative Medicine Specialists Medical Team, Nursing Team Hospice Multidisciplinary Team
LOCATION OF WORK	Te Omanga Hospice Inpatient Unit Te Omanga Hospice Community Service Kahukura, Wairarapa Palliative Care Service

OUR VALUES

<p>Respect</p> <ul style="list-style-type: none"> • Collaboration • Role modelling • Being honest • Trusting each other • Believing the best 	<p>Compassion</p> <ul style="list-style-type: none"> • Being empathetic • Caring and encouraging honesty • Having empathy • Having courage • Positivity • Being resourceful
<p>Learning</p> <ul style="list-style-type: none"> • Being eager to learn • Role modelling • Listening • Having an open mindset 	<p>Partnership</p> <ul style="list-style-type: none"> • Trust • Collaboration • Listening • Honouring • Communication • Being willing to compromise • Being honest • Flexibility • Can do • Being resourceful • Believing the best

BACKGROUND

Te Omanga Hospice is the Specialist Palliative Care provider for Te Whatu Ora Hutt Valley and Wairarapa and is well integrated across all locations of patient care: home, hospice, Hutt Hospital and residential care facilities. The core of our service is 24-hour, 7 day a week care and support to patients and whānau on the hospice programme in the community (home or residential care). We provide specialist Palliative Care consultation to any patients admitted to Hutt Hospital. Our specialist multidisciplinary team provide consultation and education to other primary palliative care service providers in the Hutt Valley. Te Omanga Palliative Medicine Specialists provide 24/7 phone advice to all Doctors and Nurse Practitioners in Te Whatu Ora Hutt Valley including GPs, NPs, junior and senior Doctors at Hutt Hospital.

We also provide face to face consultation one day per week and 24/7 phone advice to all Doctors and Nurse Practitioners in Te Whatu Ora Wairarapa.

There are five Palliative Medicine SMOs employed at Te Omanga Hospice. There are two SMO supervisors for this role.

PURPOSE OF THE POSITION

This position fulfils the requirements for a six-month run of FRNZCGP training in Palliative Medicine.

Te Omanga Hospice is accredited as a site for RACP Advanced and Basic Trainees and is also accredited as a site for GPEP 2 or 3 Trainees.

Any Trainee can be supervised to complete the RACP Clinical Foundation in Palliative Medicine. [Clinical Foundation in Palliative Medicine](#)

KEY RESPONSIBILITIES

Attending the daily multidisciplinary team meeting

- Providing clinical advice, direction and support as required to nursing staff in the treatment and management of patients on the hospice programme commensurate with the Registrar's clinical ability.
- Prescribing and adjusting medication to provide symptom control.
- Maintaining detailed patient progress records and care plan.
- Maintaining regular communication with General Practitioners/Primary Care Teams and all other health professionals involved in the progress of their patients under the care of Te Omanga Hospice.
- Completion of certification formalities in the event of a patient death.
- Participation in the On-Call roster, which provides cover for patients in the inpatient unit and in the community. On Call is detailed as:
 - From home up to a 1/6 basis.
When on for the weekend, daily ward round of patients is expected.

- The On Call roster operates from 16:30 to 08:30 weekdays, and 16:30 Friday to 0830 Monday over the weekend.
- When on call, a senior doctor will always cover the Registrar and it is the Registrar's responsibility to alert the covering doctor of any potential problems, issues where the Registrar feels advice is needed, or any unforeseen or unusual circumstances.
- Participation in Quality and Education programmes.

Te Omanga Hospice Community Service

- Assessment of new referrals for suitability for admission to the Te Omanga Hospice programme of care
- Assessment of new referrals for consultation advice and support to other primary palliative care providers in the Hutt Valley
- Visiting patients in their homes for routine and/or urgent medical assessments.
- Daily debrief of nurses on return from their community visits
- Regular review of community patients at the Outpatient Clinic
- Answering the On-call community phone during working hours, taking phone calls from Hospice Community Nurses and external providers

Te Omanga Hospice Inpatient Unit

- Admissions to the IPU which entails history, examination, and plan of management
- Daily ward round for clinical assessment and review of every inpatient
- Discharge from the IPU which entails communication by telephone to the General Practitioner/Primary Care Team, prescriptions and plan of management for care by the Community nurses
- Working with the Hospice House Surgeon, who rotates every three months

Education

- MDT meeting with consultants 5 days/week
- In-service education
- Attendance at the monthly Breakfast teleconference
- Weekly medical peer group meeting Thursday at 12:45 – 2 PM
- Contribute to Journal Club and case review
- Protected training time of 4 hours per week by negotiation
- Opportunities for teaching of hospice staff and other health providers in the community
- Monthly peer review with regional Palliative Medicine specialists and other doctors providing palliative care
- RACP MiniCEX x2 and CbD x2 completed during the run
- Logbook of cases

Performance Appraisal Responsibilities

<i>Registrar</i>	<i>Supervisor/SMO</i>
<p>The Registrar will:</p> <ol style="list-style-type: none"> 1. At the outset and midway through the run, meet with their supervising consultant to discuss goals and expectations for the rotation, review learning and service needs, and agree on a plan to address these needs. 2. Arrange a mid-run meeting with the supervising consultant to discuss goals and expectations for the run. 3. Arrange required meetings for the RACP Clinical Foundation in Palliative Medicine, if undertaken 	<p>The Registrar Supervisor/SMO will:</p> <ol style="list-style-type: none"> 1. Provide a suitable work and training environment that will foster excellence in patient care and support high quality education. 2. Arrange an initial meeting between the supervising consultant and registrar to discuss goals and expectations for the run and agree on review and assessment times. 3. Provide an interim assessment report midway through the run, after discussion between the registrar and the supervising consultant.
<i>Registrar</i>	<i>Supervisor/SMO</i>
<ol style="list-style-type: none"> 4. After any assessment that identifies service or personal needs or expectations not being met, implement a corrective plan of action in consultation with their supervising consultant. 	<ol style="list-style-type: none"> 4. Provide a final assessment report at the end of the run, a copy of which is to be sighted and signed by the registrar. 5. Be available to discuss any problems identified during the attachment at any time. The supervising consultant in conjunction with the registrar will discuss and implement a plan of action to correct identified problems.