

Position Description | Te whakaturanga ō mahi

Health New Zealand | Te Whatu Ora

This position description is intended as an insight to the main tasks and responsibilities required in the role and is not intended to be exhaustive. It may be subject to change, in consultation with the job holder.

Title	Trainee Cardiac Sonographer		
Reports to	Charge Cardiac Sonographer		
Location	Clinical Measurement Unit (CMU) Level 2 ,Wellington Regional Hospital		
Department	Cardiology		
Total FTE	40 hours/week		
Date	04/08/2026		
Salary band (indicative)ⁱ	Apex Sonographer MECA Trainee Step 1		
Children's Worker roleⁱⁱ	Yes		

Better Health, Better Care, Every Day.

Health New Zealand | Te Whatu Ora is committed to providing high-quality healthcare for all New Zealanders. We are focused on improving access to care, delivering better health outcomes, achieving national health targets, and ensuring the long-term sustainability of our health system.

We know that great healthcare starts with great people. That's why we are committed to building a high-performing, inclusive workplace where our people are supported to grow, contribute, and make a real difference for patients, whānau, and communities across Aotearoa.

About the role

The primary purpose of the role is to:

The Trainee Cardiac Sonographer participates in a structured Cardiac Ultrasound training programme, undertaken in conjunction with the University of Auckland Postgraduate Diploma in Health Sciences (Cardiac Ultrasound). The programme combines supervised clinical practice with postgraduate study to support the development of knowledge, technical expertise, and clinical competence in cardiac ultrasound. Working across Capital, Coast and Hutt Valley sites, the trainee is supported by experienced Cardiac Sonographers and works within a multidisciplinary cardiology team to develop the skills required to perform cardiac ultrasound examinations to a high standard.

The role involves the progressive development of competency in the acquisition, interpretation, and reporting of transthoracic echocardiograms, alongside the development of a comprehensive understanding of cardiovascular anatomy, physiology, pathology, and a broad range of cardiac conditions.

As a condition of employment, the Trainee Cardiac Sonographer is required to successfully complete the University of Auckland Postgraduate Diploma in Health Sciences (Cardiac

Ultrasound) and achieve all clinical competency requirements within the two-year fixed-term training programme. Competency development is supported through a combination of workplace-based learning, clinical supervision, formal assessments, and self-directed study, with progression monitored against programme and professional standards.

Key Result Area	Expected Outcomes / Performance Indicators
Professional Training	- Complete PGDip Cardiac Ultrasound (UoA) within an 2 year UoA enrolment date - Achieve training goals and competencies in the recommended time scale from department led training guidelines - Meet MRTB training requirements - Gain engagement with other cardiology staff and training - Demonstrate self-learning by critiquing scans and seeking feedback
Provision of High Quality Cardiac Ultrasound Services	- Equipment is checked maintained and cleaned. - Complications (actual and potential) are recognised and corrected. - Health, safety and emergency procedures are followed Initiate and/or contribute to clinical review/ case conference meetings as appropriate. - Team nature of the service is understood and applied.
Perform Clinical Procedures	- Perform adult transthoracic (TTE) scans - Perform measurements/calculations and interpret results recognising the need for consultation with medical staff. Initiate as necessary - Faults are recognised and self-corrected. - Report results in a timely manner. - All procedures and protocols are well known and understood. - Nature of equipment is understood and used optimally. - Recognise instrument faults or an inadequate standard of data and initiate problem solving techniques or involvement of appropriate personnel - Work under direction, and delegation of the Cardiac Sonographer Supervisors and Charge Sonographer

Key Result Area	Expected Outcomes / Performance Indicators
Access and Outcomes	- Supports efforts to improve access to services and achieve better outcomes for the communities we serve. - Uses evidence and insights to identify barriers and opportunities for improvement. - Contributes to inclusive, responsive, and effective service delivery.

Te Tiriti o Waitangi	• Demonstrates a commitment to understanding and applying Te Tiriti o Waitangi in a practical and appropriate way. • Supports initiatives that improve outcomes for Māori and strengthen relationships with Māori partners and stakeholders. • Contributes to an inclusive workplace that values diversity and supports the attraction, development and retention of Māori employees.
Health & safety	• Exercises leadership and due diligence in Health and Safety matters and ensures the successful implementation of Health and Safety strategy and initiatives. • Takes all reasonably practicable steps to eliminate and mitigate risks and hazards in the workplace that could cause harm, placing employee, contractor and others' health, safety, and wellbeing centrally, alongside high-quality patient outcomes. • Leads, champions, and promotes continual improvement in health and wellbeing to create a healthy and safe culture.
Compliance and Risk	• Takes responsibility to ensure appropriate risk reporting, management and mitigation activities are in place. • Ensures compliance with all relevant statutory, safety and regulatory requirements applicable to the Business Unit. • Understands, and operates within, the financial & operational delegations of their role, ensuring peers and team members are also similarly aware.

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Matters which must be referred to your manager

- Employees are expected to escalate matters early to ensure patient safety, service, continuity and compliance with organisational and legislative requirements.
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Relationships

External	Internal
• University of Auckland – Cardiac Sonographer staff • Medical Radiation Technologist Board MRTB • Training course Co-ordinators • •	• Cardiac Sonographers Supervisor/s • Ward staff • Cardiac Physiologists • Trainees across Cardiac Network • Admin/ reception staff • Operational Manager • Director of Allied Health

About you – to succeed in this role

You will have

Essential:

- . Bachelor of Science Degree with major in Physiology or equivalent in order to be eligible for enrolment with

Auckland University (UoA) PGDipHSc Cardiac Ultrasound (UoA) course

- Meet Medical Radiation Board (MRTB) requirements as a Trainee Cardiac Sonographer
- Excellent communication skills with a sound understanding of privacy, consent, and health legislation.
- Demonstrates initiative, professionalism and effective time management, with ability to work independently and as part of a team
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You will be able to Essential:

- Deliver results through effective planning, sound judgement, and personal accountability.
- Build trusted relationships and works collaboratively to achieve shared goals.
- Communicate clearly and adapts their approach to different audiences and situations.
- Demonstrate curiosity, adaptability, and a commitment to continuous improvement.
- Maintain high standards of professionalism, integrity, and ethical behaviour.
- Contribute to a positive, inclusive, and safe working environment.
- Take responsibility for their own development and supports the development of others where appropriate.
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Desired:

- [Basic Standard of fitness ...]

ⁱ Salary band reference is for internal benchmarking and role sizing purposes only. The salary band designation is not a term or condition of employment and may be changed by the HNZ. Changes to the salary band will not affect an employee's current salary or remuneration.

ⁱⁱ The Children's Act 2014 makes provisions for the protection of children and helping them thrive, achieve and belong. At Health New Zealand, we safety check every children's worker. The purpose of this safety check is to reduce the risk of harm to young people and is a legal requirement for those employed in work that involves contact with children and young people including face-to-face, over the phone, or email contact. It is part of our commitment to ensuring the wellbeing and safety of children and young people. Your continued employment with Health NZ is conditional on a satisfactory safety check.